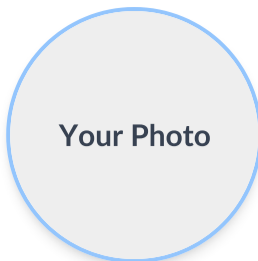


Curriculum Vitae



Personal Information

Name: Zahir Khan
Address: Orakzai Banda Kharmatu, Kohat
Mobile: +923159307877
Email: zahirkhanorakzai@gmail.com
Nationality: Pakistani
Date of birth: 04/05/1989
Passport No: XY4117192 (Issued: 02 Sep 2024, Expire: 02 Sep 2034)

Job Applied For / Position / Desired Occupation
Mobile Software & Hardware Technician

Work Experience

Approximately 2017 (Present (8 Years)

Mobile Software & Hardware Technician (Self-Employed)
Owner and Operator, Your Own Shop, Orakzai Banda Kharmatu, Kohat
Main activities and responsibilities:
Successfully operated and managed an independent mobile software and hardware repair shop.
Performed comprehensive **diagnostics and repairs** on a wide variety of mobile devices, addressing both hardware malfunctions and software issues.
Expertly handled **screen replacements, battery replacements, component repairs, and intricate soldering** for various mobile phone models.
Conducted **software installations, operating system upgrades, virus removal, and data backup/recovery** services for clients.
Provided **front-line customer service**, offering technical advice, explaining repair processes, and ensuring customer satisfaction.
Managed **shop inventory, ordered parts**, and maintained a clean and organized workspace.

Education and Training
May 2012

Higher Secondary School Certificate (12th Grade Completion)
Board Of Intermediate and Secondary Education, Kohat
Principal subjects/occupational skills covered:
Group: General Science
Obtained 520 Marks out of 1100 (Grade D - Fair)
Completed as a private candidate.

September 2007

Secondary School Certificate (10th Grade Completion)
Board Of Intermediate & Secondary Education, Kohat
Principal subjects/occupational skills covered:
Subjects: English, Urdu, Islamiyat, Pak Studies, Mathematics, Physics, Chemistry, Biology
Obtained 459 Marks out of 900 (Grade C - Good)
Completed as a private candidate.

Personal Skills

Mother tongue(s)

Pashto

Other language(s)

	UNDERSTANDING	SPEAKING	WRITING
English	A2 (Basic User) - [Adjust as per your actual proficiency]	A2 (Basic User) - [Adjust as per your actual proficiency]	A1 (Basic User) - [Adjust as per your actual proficiency]
Urdu	B2 (Independent User) - [Adjust as per your actual proficiency]	B2 (Independent User) - [Adjust as per your actual proficiency]	B1 (Independent User) - [Adjust as per your actual proficiency]

Common European Framework of Reference for Languages

Communication skills

Excellent interpersonal and communication skills gained through extensive customer interaction at my own shop.
Ability to explain technical issues clearly to non-technical customers.
Adept at building rapport and ensuring customer satisfaction.
Active Listening and clear verbal communication.

Organisational / managerial skills

Effective self-management and time management developed through operating an independent business.
Ability to prioritize tasks and manage repair workflows efficiently.
Basic inventory management and ordering skills.
Strong organizational skills and ability to multitask effectively.

Job-related skills

Comprehensive knowledge of mobile device hardware components and troubleshooting.
Proficiency in using various repair tools and diagnostic software.
Skilled in software installation, data management, and system restoration for mobile phones.
Adept at problem-solving and critical thinking to diagnose and resolve complex technical issues.
Strong attention to detail ensuring precise and accurate repairs.
Proficient in operating mobile repair tools including: Z3X tool, Pandora Box, Octoplus Box, UMT Pro tool, CM2 Dongle, Nokia Best Dongle, DFT Pro Box, TSM tool, Unlock Tool, EFT tool, Chimera tool, Miracle Box.
Experienced in using flashing and diagnostic software: SP Flash Tool, Odin Flash Tool, QFIL.

Digital competence

Proficient in using mobile operating systems (Android, iOS troubleshooting).
Basic computer literacy for accessing repair resources and managing shop operations.
Familiar with online tools for software downloads and updates.
Strong technical aptitude and quick learning ability for new technologies.
[Digital Competence Framework](#)

Driving licence

Motor Car & Jeep Driving License
License No: **108000026123**
Issued: **04 June 2014** (Expires: 08 October 2029)
Currently applying for **HTV (Heavy Transport Vehicle) License** to expand driving capabilities.

Other skills

Strong commitment to continuous learning and professional development.
Customer-focused approach with a dedication to achieving high satisfaction.
Ability to work independently and effectively manage a small business.
[Any other relevant skills not covered above]

Additional Information

Awards:

Award for Safe & Careful Driving - Awarded by Al Haram Motor Bargain Owner (2018)

Best Software Technician - Awarded by Spogmay Mobile Expert, China Plaza, Main Bazaar, Kohat (2024)

[Add any other awards or recognitions here]

References: Available upon request.